

Appendix B

Executive Advisory Board Terms of Reference

The Executive Advisory Board provides strategic direction to the work of the Local Government Association and a mechanism to listen and influence national government legislation and public opinion. It supports councils and councillors to serve their communities in the best ways possible and is responsible for:

1. Ensuring that the LGA is focused on serving councils and councillors across England and Wales
2. Maintaining strong links with the sector, including through the sub-national groupings of councils, to ensure LGA priorities are based on the views of members and member councils.
3. Agreeing the LGA's vision and priorities through the LGA Business Plan, taking advice from the LGA Board.
4. Determining LGA policy for cross-cutting policy issues, including the localism agenda.
5. Holding the Boards to account and providing a steer on complex policy issues.
6. Setting the annual LGA budget and subscriptions, taking advice from the LGA Board.
7. Appointing members to relevant European and International Bodies in accordance with the LGA's Political Conventions.
8. Co-ordinating growth and transport policy on the advice of City Regions, People & Places and Local Infrastructure & Net Zero Boards.
9. Determining finance and workforce policy on the advice of the Resources Portfolio.
10. Maintaining corporate oversight of equalities issues across the LGA.

The Executive Advisory Board can allocate responsibility to one or more of its members for particular areas within its remit and/or establish member task groups.

It can invite Chairs of Special Interest Groups (SIGs) to attend meetings.

Quorum

One third of the members, provided that representatives of at least 2 political groups represented on the body are present.

Political Composition

Labour group:	14 members
Conservative group:	14 members
Liberal Democrat group:	5 members
Independent group:	4 members

Substitute members from each political group may also be appointed.

Frequency per year

Seven meetings to be held per year.

Reporting Accountabilities

The Executive Advisory Board provides strategic direction to the work of the LGA, having regard to any advice from the LGA Board.

September 2023